



**SACHI A. HAMAI**  
EXECUTIVE OFFICER

## **COUNTY OF LOS ANGELES BOARD OF SUPERVISORS**

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MEMBERS OF THE BOARD

GLORIA MOLINA

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ZEV YAROSLAVSKY

DON KNABE

MICHAEL D. ANTONOVICH

October 30, 2012

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

### **CONFLICT OF INTEREST AND DISCLOSURE CODE (ALL DISTRICTS) (3-VOTES)**

#### **SUBJECT**

ADOPTION OF CONFLICT OF INTEREST AND DISCLOSURE CODES

#### **IT IS RECOMMENDED THAT THE BOARD:**

Approve the Conflict of Interest and Disclosure Codes for the CRA/LA, A Designated Local Authority; Oversight Board of the CRA/LA, DLA; Pasadena Glen Community Service District; Antelope Valley Mosquito and Vector Control District; Beach Cities Health District; Castaic Union School District; County Counsel; Downey Unified School District; and Office of Affirmative Action Compliance to be effective the day following your Board's approval.

#### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The recommendations are necessary in order to comply with the provisions of the Political Reform Act of 1974. In accordance with the Act, the Board of Supervisors must approve a Conflict of Interest and Disclosure Code for each local government agency for which the Board of Supervisors is the code reviewing body.

Pursuant to Government Code Section 87300, every agency must adopt and promulgate a Conflict of Interest and Disclosure Code that, as the code reviewing body for Los Angeles County, the Board of Supervisors must approve before the code can then take effect. In addition, pursuant to Government Code Section 87306, agencies are required to amend their Conflict of Interest Codes when such amendments are necessitated by changed circumstances.

### **Implementation of Strategic Plan Goals**

Approval of the attached codes broadly supports the County Strategic Goal of Operational Effectiveness.

The proposed Conflict of Interest and Disclosure Codes have been thoroughly reviewed and approved by the code review staff in accordance with the procedures established by your Board.

### **FISCAL IMPACT/FINANCING**

Local governmental agencies must have a Conflict of Interest and Disclosure Code in which designated employees are required to disclose financial interests at a level appropriate to their decision-making authority. These employees make or participate in the making of decisions that may have a foreseeable material effect on a financial interest. Adoption of a Conflict of Interest and Disclosure Code deters potential conflicts of interest, thereby averting misuse of public funds.

The recommended action has no effect on budget revenues and expenditures.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The code review staff recommends that your Board approve the Conflict of Interest and Disclosure Codes for the agencies listed below, pursuant to Government Code Section 87300.

#### **NEW AGENCIES:**

(CRA/LA, A Designated Local Authority)

- The Authority has adopted by reference Regulation 18730 (2 California Code of Regulations, Sections 18730) as it's Conflict of Interest Code and has developed its own unique disclosure categories.
- The Authority has designated the following positions as code filers: Governing Board Member; Accounting Manager; Assistant Project Manager; Assistant to the CEO; Associate Development Control Manager; Chief Executive Officer; Chief Financial Officer; Chief Operating Officer; Civil Engineer; Civil Engineer Associate; Compliance Investigator I, II; Consultant; Construction Supervisor; Contracts Officer; Director of Administrative Services; Director of Human Resources; Finance Officer; Manager of Capital Finance; Personnel Officer; Project Manager; Regional Administrator II; Senior Finance Officer; Senior Planner; Senior Real Estate Development Agent; Senior Systems Analyst; Special Assistant \*; Special Projects Officer; and Systems Development Manager to the code.

(Oversight Board of the CRA/LA, DLA)

- This entity has adopted by reference Regulation 18730 (2 California Code of Regulations, Sections 18730) as it's Conflict of Interest Code and have adopted the County's Model Disclosure Categories.
- The Authority has designated the following positions as code filers: Oversight Board Member;

and Consultant to the code.

(Pasadena Glen Community Service District)

- The Authority has adopted by reference Regulation 18730 (2 California Code of Regulations, Sections 18730) as it's Conflict of Interest Code and has developed its own unique disclosure categories.
- The Authority has designated the following positions as code filers: General Manager; General Counsel; and Treasurer.
- Within Exhibit "A" the positions of Consultant and New Positions has been included with a footnote explaining the rationale.

#### SUBSTANTIVE CHANGES:

(Antelope Valley Mosquito and Vector Control District)

- Modifies the Incorporation page to reflect the positions that will file directly with the Board Executive Office.
- Adds a disclosure category to Exhibit "A".
- Renumbers an existing disclosure category.

(Beach Cities Health District)

- Deletes the position of Senior Manager, Center for Health Connection due to reorganization.
- Changes the title of one (1) position.

(Castaic Union School District)

- Deletes the position of Coordinator of Instructional Technology and Library Media from the code due to reorganization.
- Changes the title of one (1) position.
- Adds: Director of Administrative Services; Supervisor of Business Services; Director of Instructional and Special Projects; and Supervisor of Preschool Programs to the code.

(County Counsel)

- Deletes Information Technology Specialist I from the code due to the position no longer being budgeted.
- Changes the titles of three (3) positions.
- Expands the disclosure category of one (1) position.

(Downey Unified School District)

- Changes the title of one (1) position.

CONSOLIDATED AGENCY:

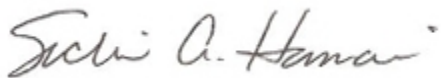
(Office of Affirmative Action Compliance)

- Consolidated under the Chief Executive Office, Executive Office of the Board of Supervisors, the Department of Human Resources, and the Internal Services Department in fiscal year 2011-12.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Approving the attached Conflict of Interest and Disclosure Codes for these agencies will further the purposes of the Political Reform Act of 1974 and will require the individuals designated in each agency's code to disclose appropriate economic interests in their Statements of Economic Interests.

Respectfully submitted,



SACHI A. HAMAI  
Executive Officer, Board of Supervisors

SAH:DG;kw

Enclosures

c: Chief Executive Officer  
County Counsel



Conflict of Interest Code  
of the

**CRA/LA, A DESIGNATED LOCAL AUTHORITY**

(Successor Agency to the Community Redevelopment Agency of the City of Los Angeles, CA)

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations,  
Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. The terms of California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head (currently the Chief Executive Officer) or his or her designee. The agency shall make and retain a copy of all statements filed by its Governing Board Members and its agency head (currently the Chief Executive Officer) and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

**CRA/LA, A DESIGNATED LOCAL AUTHORITY**  
(Successor Agency to the Community Redevelopment Agency of the City of Los Angeles, CA)

**EXHIBIT "A"**

**CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

**CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

**CATEGORY 3**

Persons in this category shall disclose all income and business positions.

**CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category. Investment in or income from any person or business entity including but not limited to:

- Accounting Services including investment counseling or financial auditing services for the CRA/LA
- Supply materials, goods, or services to the CRA/LA
- Sells, leases, rents, develops, or manages property, makes appraisals and title examinations on property, or which sells or purchases land easements, licenses or land management services involving property located on or within two miles of land which is within the jurisdiction and all real property owned by the former CRA/LA
- Services involving the design, construction or maintenance of facilities for the CRA/LA
- Engineering, construction or maintenance services of facilities on land within the jurisdiction and all real property owned by the former CRA/LA as a contractor or subcontractor or any direct competitor of such person or business entity
- Supply or manufacture materials for use in engineering, construction or maintenance of facilities on land within the jurisdiction and all real property owned by the former CRA/LA
- Manufacture designs constructs, leases, sells, installs tests or maintains computer hardware or software products: services or supplies
- Provide or has applied to provide, or has submitted a bid or proposal to provide architectural and/or planning services to CRA/LA

**CRA/LA, A DESIGNATED LOCAL AUTHORITY**  
(Successor Agency to the Community Redevelopment Agency of the City of Los Angeles, CA)

**EXHIBIT "A" (Continued)**

- Provide or has applied to provide, or has submitted a bid or proposal to provide graphic design or printing services or supplies to the CRA/LA
- Financial institution which participates in a lending activity in conjunction with any redevelopment project administered by CRA/LA

**CATEGORY 5**

Persons in this category shall disclose all interests in the following areas:

- A. Business positions, investments in, and income (including gifts and loans) received from for-profit businesses, nonprofit entities and persons that provide arts services utilized by the CRA/LA or that are eligible to receive grants from the CRA/LA;
- B. Any trusteeship or directorship of entities that provide arts services utilized by the CRA/LA or that are eligible to receive grant funds from the CRA/LA.

**CATEGORY 6**

Designated persons in this category must disclose all interests in real property within the geographical area covered by the designated person's job assignment (i) that is of a type that is inspected, regulated, licensed, or permitted by, or requires a certificate from, the program unit of the CRA/LA in which the designated person holds his or her position, or (ii) upon which a business operates that manufacturers, provides or sells services and/or supplies with the job assignment of the designated person.

Real property shall be deemed to be within the "geographical area covered by the designated person's job assignment" if the real property or any part of it is located within that geographical area or not more than two miles outside the boundaries of that geographical area.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

**CATEGORY 7**

Designated persons in this category must disclose investments, business positions, and sources of income in businesses operated for profit and non-profit that either (i) are inspected, regulated, licensed, or permitted by, or require certificates from, the program unit of the CRA/LA in which the designated person holds his or her position, or (ii) CRA/LA and associated with the job of assignment of the designated person.

**CRA/LA, A DESIGNATED LOCAL AUTHORITY**  
(Successor Agency to the Community Redevelopment Agency of the City of Los Angeles, CA)

**EXHIBIT "A" (Continued)**

**CATEGORY 8**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans), and travel payments received from businesses that contract for services and/or supplies of a type utilized by or provided to the CRA/LA and/or its clients, if the businesses are subject to administrative, programmatic, financial or operational audit and associated with the job assignment of the designated person.

**CATEGORY 9**

Persons in this category shall disclose all income from any CRA/LA employee, any representative or association of such employee; and business positions or income from any entity owned or controlled by such employee's spouse or other financial dependent.

**CATEGORY 10**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interest, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the CEO of the CRA/LA-DLA.

**CRA/LA, A DESIGNATED LOCAL AUTHORITY**  
(Successor Agency to the Community Redevelopment Agency of the City of Los Angeles, CA)

**EXHIBIT "B"**

<b><u>DESIGNATED POSITIONS</u></b>	<b><u>DISCLOSURE CATEGORY</u></b>
Governing Board Member	1, 2, 3
Accounting Manager	4
Assistant Project Manager	1, 4
Assistant to the CEO	1, 4
Associate Development Control Manager	1, 4
Chief Executive Officer	1, 2, 3
Chief Financial Officer	1, 2, 3
Chief Operating Officer	1, 2, 3
Civil Engineer	6
Civil Engineering Associate	6
Compliance Investigator I, II	8
Construction Supervisor	6
Consultant	10
Contracts Officer	4
Director of Administrative Services	1, 2, 3
Director of Human Resources	2, 3
Finance Officer	4
Manager of Capital Finance	1, 2, 3
Personnel Officer	9

**CRA/LA, A DESIGNATED LOCAL AUTHORITY**  
(Successor Agency to the Community Redevelopment Agency of the City of Los Angeles, CA)

**EXHIBIT "B" (Continued)**

<b><u>DESIGNATED POSITIONS</u></b>	<b><u>DISCLOSURE CATEGORY</u></b>
Project Manager	6, 7
Regional Administrator II	1, 2, 3
Senior Finance Officer	4
Senior Planner	5
Senior Real Estate Development Agent	6, 7
Senior Systems Analyst	4
Special Assistant*	2, 3
Special Projects Officer	4, 6, 7
Systems Development Manager	4

**EFFECTIVE:**

\*The "Special Assistant" position reports directly to the Chief Operating Officer or Chief Financial Officer.

Conflict of Interest Code  
of the

**OVERSIGHT BOARD OF THE CRA/LA-DLA**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by  
Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. The terms of California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head (currently the Chief Executive Officer) or his or her designee. The agency shall make and retain a copy of all statements filed by its Oversight Board Members and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **OVERSIGHT BOARD OF THE CRA/LA-DLA**

### **APPENDIX "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the redevelopment project areas of the designated local authority. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interest, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be determined by the Chairman of the Oversight Board.



**OVERSIGHT BOARD OF THE CRA/LA-DLA**  
**APPENDIX "B"**

**DESIGNATED POSITIONS**

**DISCLOSURE**

Oversight Board Member

1, 2, 3

Consultant

5

**EFFECTIVE:**

Conflict of Interest Code  
of the

**PASADENA GLEN COMMUNITY SERVICES DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code § 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. §18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing Section 18730 may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the Pasadena Glen Community Services District (the "District").

All officials and designated positions shall file their statements of economic interests with the District Clerk as the District's Filing Officer/Official. The District Clerk shall make and retain a copy of all statements filed by Members of the Board of Directors and the General Manager, and forward the originals of such statements to the Clerk of the Board of Supervisors of the County of Los Angeles. The District Clerk shall retain the originals of the statements filed by all other officials and designated positions and make all statements available for public inspection and reproduction during regular business hours. (Gov. Code § 81001.)

Conflict Of Interest Code  
Of The

**PASADENA GLEN COMMUNITY SERVICES DISTRICT**

**EXHIBIT "A"**

**OFFICIALS WHO MANAGE PUBLIC INVESTMENTS**

District Officials who manage public investments, as defined by 2 Cal. Code of Regs. §18701(b), are NOT subjected to the Authority's Code but must file under Government Code section 87200 et seq. [Regs. §18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments<sup>1</sup>:

Members of the Board of Directors

<u>Designated Positions</u>	<u>Disclosure Categories</u>
General Manager	1, 2
General Counsel	1, 2
Treasurer	1, 2
Consultant and New Positions <sup>2</sup>	

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<sup>1</sup> Individuals holding one of the above-listed positions may contact the Fair Political Practices Commission for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The Fair Political Practices Commission makes the final determination whether a position is covered by §87200.

<sup>2</sup> Individuals serving as a consultant as defined in FPPC Reg. 18701 or in a new position must file under the broadest disclosure set forth in this code subject to the following limitation:

The General Manager may determine that, due to the range of duties or contractual obligations, it is more appropriate to designate a limited disclosure requirement. A clear explanation of the duties and a statement of the extent of the disclosure requirements must be in a written document. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

Conflict Of Interest Code  
Of The

**PASADENA GLEN COMMUNITY SERVICES DISTRICT**

**EXHIBIT "B"**

**DISCLOSURE CATEGORIES**

The disclosure categories listed below identify the types of economic interests that the designated position must disclose for each disclosure category to which he or she is assigned.

**CATEGORY 1:** All investments and business positions, in business entities, and sources of income, including gifts, loans and travel payments from sources that are located in, that do business in or own real property within the jurisdiction of the District.

**CATEGORY 2:** All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the District.

**CATEGORY 3:** All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments from sources that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

**CATEGORY 4:** All investment and business positions in business entities, and sources of income, including gifts, loans and travel payments, that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

**CATEGORY 5:** All investments and business positions in business entities, and sources of income, including gifts, loans and travel payments from sources that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Position's department, unit or division.

**EFFECTIVE DATE:**

Conflict of Interest Code  
of the

**ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Trustee Board Members, District Manager and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **ANTELOPE VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions in and income from businesses that manufacture or sell supplies of the type utilized by the District, including but not limited to pesticides, automotive equipment, industrial chemicals, spray equipment, laboratory equipment and supplies, stationery supplies, and petroleum products.

#### **CATEGORY 3**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**ANTELOPE VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**EXHIBIT "B"**

Designated Positions

Disclosure Categories

Trustee	1, 2
District Manager	1, 2
Consultant	3

**EFFECTIVE DATE:**

Conflict of Interest Code  
of the

**BEACH CITIES HEALTH DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations,  
Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, and its Chief Executive Officer and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).



## **BEACH CITIES HEALTH DISTRICT**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclose category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## BEACH CITIES HEALTH DISTRICT

### EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Members of the Board of Directors	1, 2, 3
Chief Executive Officer	1, 2, 3
Chief Medical Officer	1, 2, 3
Director of Youth Services	4
Director of Older Adult Services	4
Senior Manager, Property	1, 4
Chief Financial Officer	1, 2, 3
General Manager, Center for Health and Fitness	4
Chief Resource Officer	2, 3
General Manager-AdventurePlex	4
Consultant	5

**EFFECTIVE:**

Conflict of Interest Code  
of the

**CASTAIC UNION SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members and Superintendent and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **CASTAIC UNION SCHOOL DISTRICT**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer or head of the agency.

**CASTAIC UNION SCHOOL DISTRICT**

**EXHIBIT "B"**

<b><u>Designated Positions</u></b>	<b><u>Disclosure Categories</u></b>
Board Members	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent of Educational Services and Human Resources	1, 2, 3
Director of Administrative Services	2, 3
Director of Curriculum and Instruction	4
Director of Fiscal Services	4
Director of Student Support Services	4
Director of Facilities	4
Director of Instruction and Special Projects	4
Supervisor of Business Services	4
Supervisor of Preschool Programs	4
Manager of Custodial and Facility Operations	4
District Network Supervisor	4
Consultant	5

**EFFECTIVE:**

Conflict of Interest Code  
of the

**COUNTY COUNSEL**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Department Head and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **COUNTY COUNSEL**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

## COUNTY COUNSEL

### EXHIBIT "B"

<u>Designated Position</u>	<u>Disclosure Categories</u>
Chief Deputy County Counsel	1, 2, 3
Litigation Cost Manager, County Counsel	1, 2, 3
Senior Assistant County Counsel	1, 2, 3
Assistant County Counsel	1, 2, 3
Senior Deputy County Counsel	1, 2, 3
Deputy County Counsel	1, 2, 3
Senior Associate County Counsel	1, 2, 3
Associate County Counsel	1, 2, 3
Administrative Deputy II	1, 2, 3
Head, Administrative Systems, County Counsel	4
Departmental Finance Manager II	4
Departmental Human Resources Manager II	2, 3
Information Technology Specialist II	4
Law Librarian, County Counsel	4
Management Specialist, County Counsel	4
Consultant	5

**NOTE:** The County Counsel is required to file pursuant to Government Code Section 87200 et seq., and is, therefore, not included in the list of designated positions for this department.

**EFFECTIVE:**



Conflict of Interest Code  
of the

**DOWNEY UNIFIED SCHOOL DISTRICT**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head, or his or her designee. The agency shall make and retain a copy of all statements filed by its Board Members, Governing Board Members, Alternate Board Members, as appropriate, and its agency head (Agency/Department Head, Executive Officer or Chief Executive Officer, Superintendent, or Director), and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **DOWNEY UNIFIED SCHOOL DISTRICT**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

#### **CATEGORY 5**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information, advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**DOWNEY UNIFIED SCHOOL DISTRICT**

**EXHIBIT "A" (Continued)**

**CATEGORY 6**

Persons in this category shall disclose all income from, investments in, and business positions with any district employee, any agent or employee association representing any such employee, and business positions with, investments in or income from any entity owned or controlled by such employee or any such employee's spouse or other financial dependent.

## **DOWNEY UNIFIED SCHOOL DISTRICT**

### **EXHIBIT "B"**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Member, School Board	1, 2, 3
Superintendent	1, 2, 3
Assistant Superintendent, Educational Services	1, 2, 3
Director of Food Services	4
Director of Purchasing	4
Director of Maintenance, Operations & Transportation	1, 4
Consultant	5
Personnel Commissioners	6

#### **Public Officials Who Manage Public Investments**

It has been determined that the positions listed below manage public investments and will file a Statement of Economic Interests pursuant to Government Code Section 87200 et seq.

Assistant Superintendent, Business Services

Senior Director of Budget and Finance

**EFFECTIVE:**

Conflict of Interest Code  
of the

**AFFIRMATIVE ACTION COMPLIANCE, OFFICE OF**

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statement with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Director and forward the originals of such statements to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

## **AFFIRMATIVE ACTION COMPLIANCE, OFFICE OF**

### **EXHIBIT "A"**

#### **CATEGORY 1**

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose property used primarily as their residence or for personal recreational purposes.

#### **CATEGORY 2**

Persons in this category shall disclose all investments and business positions.

#### **CATEGORY 3**

Persons in this category shall disclose all income and business positions.

#### **CATEGORY 4**

Persons in this category shall disclose all income from any Los Angeles County employee, any representative or association of such employee, and any business positions or income from any entity owned or controlled by such employee, spouse or financial dependent.

#### **CATEGORY 5**

Persons in this category shall disclose all business positions, investments in, or income (including gifts and loans) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned this disclosure category.

#### **CATEGORY 6**

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individual's who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the executive officer (or head) of the agency.

**AFFIRMATIVE ACTION COMPLIANCE, OFFICE OF**  
**EXHIBIT "B"**

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Director	1, 2, 3
Chief Deputy	1, 2, 3
Administrative Deputy	2, 3
Principal Deputy	2, 3
Consultant	6

**EFFECTIVE: 06-02-2010**